



Deliver / Mail to: 2200 Pennsylvania Ave NW  
 4th Floor E., Washington, DC 20037  
**1-877-400-0235 - Toll Free**  
**1-866-835-4372 - Fax**

45 West 34th Street, Suite 705  
 New York, NY 10001  
**+1-877-203-2551 - Toll Free**  
**+1-866-835-4372 - FAX**

Fully complete this form and submit with your application. Processing will be held if items are missing or incomplete.

**Section 1: CONTACT INFORMATION**

NAME  TELEPHONE   
 E-MAIL  E-mail address will be used to provide vital passport tracking information as well as periodic travel updates & payment invoice

**Section 2: TYPE OF VISA TO BE PROCESSED (complete multiple lines if applying for more than one visa)**

VISA 1	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small>	COST \$	<input type="text"/>	+
VISA 2	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small>	COST \$	<input type="text"/>	
VISA 3	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small>	COST \$	<input type="text"/>	
VISA 4	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small>	COST \$	<input type="text"/>	
			=	
<b>TOTAL VISA COST</b>			\$	<input type="text"/>
				BOX A

SUM UP ABOVE BOXES

**Section 3: OPTIONS FOR RETURNING YOUR PASSPORT TO YOU - PLEASE MAKE ONE SELECTION**

Pick-up at the office - \$0    
  FedEx Overnight US - \$30 Some rural locations cost more    
  FedEx Overnight CAN - \$50    
 **TOTAL RETURN COST** \$     
 BOX B

Pre-paid - \$0    
  International - \$110+ Some rural locations cost more

Return Address: (IF PAYING FOR RETURN)

Name

Address

City  Post Code

Third Party Pickup: Provide Name

Absolute latest date by which you must have your document returned to you

**Section 4: PAYMENT FOR YOUR VISA APPLICATIONS - PLEASE SELECT YOUR PREFERRED METHOD**

Visa    
  MasterCard    
  AMEX  
 In-office Cash    
 Wire Transfer    
 PayPal    
 Google Checkout

PAYMENT NOTES: Wire transfers are available from abroad. Such may be carried out through Money Gram, Western Union or SWIFT Bank Transfer in CANADIAN FUNDS. Add a service fee of \$20 for Wire Transfer Service.

Card Number  Expiry  CVC     
**SUBTOTAL (ADD BOX A&B)** \$

Card Billing Address   
 City  Post Code

**TOTAL SERVICE CHARGE TO BE APPLIED TO MY CREDIT CARD OR OTHER PAYMENT METHOD** \$

By using the services of Visa Center, I authorize to handle my personal information and my passport/other documents and particulars / to a foreign diplomatic mission in Canada & US for the purpose of acquiring a visa or other consular document. By signing this document, I accept in whole the following terms, conditions and limitations: Visa Center can not and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. Visa Centre does not bear liability for the safety or security of your passport/document once the passport has entered the diplomatic grounds or passed into the control of a courier for return delivery. Visa Center is not liable for any stolen or lost passport, and has no liability for late delivery of passports and visas, and Visa Center does not bear any financial, legal or other obligations whatsoever for client ticket or other purchases, down payments, bookings or any kind of travel or other arrangements that were done prior to the issuance of visa or what may be affected by processing times or denial of visa. Visa Center does not bear any financial (or otherwise) responsibility from issues arising from errors and improper issuance of visas by the consulates; for losses resulting from, and does not compensate for travel expenses arising from any of the above. Visa Center will charge \$50.00 per passport for cancelled visa applications after the documents have been received for processing. I understand and fully accept the above mentioned. **BY SIGNING BELOW YOU AGREE ABOVE CONDITIONS & CHARGES PROCESSED TO YOUR CARD IF PAYMENT IS BY CREDIT CARD. UNSIGNED FORMS WILL NOT BE PROCESSED.**

Signature  Current Date

# Russia Visa Requirements

## INCLUDE THE FOLLOWING DOCUMENTS:

- Original, signed United States passport with at least 6 months of remaining validity.
- Passport-type photograph: 1
- Visa application form filled out on-line. Click [here](#), fill the application answering all questions. In the field 'visa issuing office' choose both: Russian Consulate in New York and Russian Embassy in Washington. To get your tourist confirmation number and instructions on visa application click [here](#)
- Fedex waybill if you want your visa couriered back to you.
- Payment in the form of cheque on the amount above, depending on visa type.
- Persons with dual citizenship, one of which is US, must apply with their US passports only.

Applicants with other than US passports must provide the copy of the document confirming their current resident status in USA

## For Business Visa

- Letter of Invitation. Copy of a business letter of invitation approved by the Russian Ministry of Interior or the Russian Ministry of Foreign Affairs. OR Telex number with the name of the inviting organization. Multiple entry visas require an ORIGINAL invitation or Telex.

## Russia Visa Pricing (includes Embassy and handling fee)

Visa	Processing Period								
	20 Biz Days	16 Biz Days	10 Biz Days	8 Biz Days	6 Biz Days	4 Biz Days	3 Biz Days	1 Biz Days	0 Biz Days
Tourist Single entry up to 30 days	N/A	N/A	\$220.00	N/A	N/A	N/A	\$330.00	\$430.00	\$480.00
Tourist Double entry up to 30 days	N/A	N/A	\$220.00	N/A	N/A	N/A	\$330.00	\$430.00	\$480.00
Business Single entry up to 90 days	\$290.00	\$365.00	N/A	\$565.00	\$665.00	\$830.00	N/A	N/A	N/A

Business Double entry up to 90 days	\$290.00	\$365.00	N/A	\$565.00	\$665.00	\$830.00	N/A	N/A	N/A
Business Multiple entry up to 365 days	\$430.00	\$705.00	N/A	\$805.00	\$905.00	\$1,130.00	N/A	N/A	N/A

\*Above prices include Consular / Embassy fee, Visa Center fee. No other processing fees will be added.

## Russia Visa Pricing (includes Embassy and handling fee)

Visa	Processing Period			
	10 Biz Days	3 Biz Days	1 Biz Days	0 Biz Days
Business Single entry up to 90 days(with your own invitation)	\$220.00	\$330.00	\$430.00	\$480.00
Business Double entry up to 90 days(with your own invitation)	\$220.00	\$330.00	\$430.00	\$480.00
Business Multiple entry up to 365 days(with your own invitation)	\$230.00	\$530.00	\$630.00	\$680.00

\*Above prices include Consular / Embassy fee, Visa Center fee. No other processing fees will be added.



# VISA APPLICATION

**IMPORTANT!** Please type or print using ballpoint

I declare that data supplied by me is correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under Russian law. I undertake to leave the territory of the Russian Federation upon the expiry of the visa, if granted. I understand that possession of a visa does not entitle its bearer to enter Russia. I will not seek compensation if I am refused to enter Russia.

**\*\* - not to be filled by holders of diplomatic and official passports**

1. Nationality (If you formerly had USSR or Russian citizenship, please indicate when and why you lost it)	6. Purpose of visit
	7. Category and type of visa

2. Last name (as in passport)	8. Number of entries Single entry <input type="checkbox"/> Double entry <input type="checkbox"/> Multiple entry <input type="checkbox"/>
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3. First and middle names (as in passport)	9. Date of entry in Russia (dd/mm/yy)	10. Date of departure from Russia (dd/mm/yy)
4. Date of birth (dd/mm/yy)	5. Sex M <input type="checkbox"/> F <input type="checkbox"/>	

11. Passport No  Issued by	Date of issue (dd/mm/yy)  Valid until (dd/mm/yy)
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12. Type of passport other <input type="checkbox"/> diplomatic <input type="checkbox"/> official <input type="checkbox"/> tourist <input type="checkbox"/> please specify
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13. Russian institution or organization to be visited? (for tourists – name and reference number of the host tourist company, for businessmen – name of the host organization and town, for private persons – last name, first name, middle names and home address of the host)

14. Itinerary (places of visit)

**\*\*15. Do you have a medical insurance valid in Russia?**  
yes  Please specify?  no

16. Who will pay for your trip to and stay in Russia?

17. Marital status married  single (never married)  divorced  separated  widowed

18. Spouse's full name (if divorced or separated, please indicate maiden name if applicable)	19. Spouse's date of birth (dd/mm/yy)
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20. Spouse's place of birth

**21. Your father's full name	**22. Your mother's full name
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23. Have you ever been issued a Russian visa? (When and where?)

**\*\*24. Has your passport ever been lost or stolen?** yes  no

**25. List all countries you have visited in the last ten years and indicate the year of visit	**26. List all countries which have ever issued you a passport
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<b>**27. List your last two places of work, excluding the current one</b>			
1. Name	Address	Phone number	Your chief's surname
Your position		Dates of joining – dismissal (mm/yy)	(mm/yy)
2. Name	Address	Phone number	Your chief's surname
Your position		Dates of joining – dismissal (mm/yy)	(mm/yy)

**\*\* - not to be filled by holders of diplomatic and official passports**

**\*\*28. List all educational institutions you ever attended, except high schools**

1. Name	Address and phone number		
Course of study	Dates of admission and graduation	(mm/yy)	(mm/yy)
2. Name	Address and phone number		
Course of study	Dates of admission and graduation	(mm/yy)	(mm/yy)

**\*\*29. List all professional, civil and charity organizations which you are / were a member of or cooperate / cooperated with**

**\*\*30. Do you have any specialized skills, training or experience related to fire-arms and explosives or to nuclear matters, biological or chemical substance? If yes, please specify**

**\*\*31. Have you ever performed a military service? If yes, indicate the country, branch of service, rank, military occupation and dates of service**

**\*\*32. Have you ever been involved in an armed conflicts, either as a member of the military service or a victim? If yes, please specify**

**33. IMPORTANT! EACH APPLICANT MUST READ AND GIVE ANSWERS TO THE FOLLOWING QUESTIONS**

**A visa may be refused to persons who are within specific categories defined by the law as inadmissible to Russia.**

<b>Have you ever been arrested or convicted for any offence?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>
<b>Have you ever been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder? Have you ever been a drug abuser or an addict?</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Have you ever been refused a Russian visa?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>
<b>Has your Russian visa ever been canceled?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>
<b>Have you ever tried to obtain or assisted others to obtain a Russian visa or enter Russia by providing misleading or false information?</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Have you ever overstayed your Russian visa or stayed unlawfully in Russia?</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Have you ever been deported from Russia?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>

**Your answer yes in item 33 does not automatically signify ineligibility for a visa. In this case you may be required to personally appear before a consular officer.**

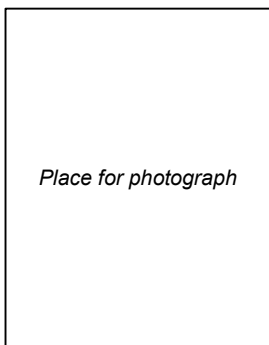
**34. Name, address and phone number of a person or hotel in Russia that you plan to stay with**

**35. Has this application been completed personally by you? If no, indicate the person completing this application in item 36** yes  no

**36. Application completed:** Surname, first name

Relationship to applicant

Applicant's address



*Place for photograph*

I agree to my personal data on this application form being processed and communicated to the appropriate Russian authorities for the issue of a visa.

Date (dd/mm/yy), applicant's signature

**37. Other names ever used** (maiden name, pen-name, holy orders, et..)

**38. Your permanent address, phone and fax number, E-mail**

**39. Place of birth** (If born in Russia, please indicate when and what country you emigrated to)

**40. Place of work or study, present position** (name, address, phone and fax numbers, E-mail)

**41. Are any of your relatives staying in Russia now?**

(full name, relation degree, date of birth, permanent address)