

# **Visa Pre-Screen Order Form**

Please email the scanned copy of this form together with the scanned copies of visa application form and other documents to: prescreen@visacenter.us .

## 1. Who is the applicant?

Full Name as in passport	Citizenship	DOB	Passport number	Passport expiry date

## 2. Who should we contact?

Name	E-mail address	Phone
Main contact:		
Other contact:		

3. Documents for visas to what countries shall we pre-screen?

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Country	Date of Entry	Date of Exit	Visa Type (Tourist, Business, Private, etc.)	Number of Entries	Required Length of Stay (days)

Pre-Screen Service Fees (exclusive of all embassy fees, shipping charges, etc.): \$39.95

### 4. Terms of Use:

- 1. Visa Center Visa Pre-Screen Service will review the documents within 4 working hours of receipt and the contact person will receive response by email. Orders received after 4 pm should expect the response before 11.30 am of the next business day.
- 2. Scanned copies of the passport(s) and confirmation of permanent residence (if applicable) are required to be sent together with all other documents described in the requirements for the country visa.
- 3. Visa Center will check the documents submitted at the same time only.
- 4. Visa Center Pre-Screen Service fees will be charged to the card immediately after the file has been received by Visa Center and ARE NOT REFUNDABLE.
- 5. Additional set of fees will be charged in case of second pre-screening of the original documents after amendments have been made.

Due to the fact that consular forms, requirements, sets of the required documents are constantly changing we recommend to submit your documents for visa processing within 3 days from the date of receiving pre-screen approval. Consular officers upon their discretion may request additional documents. Pre-screening can not guarantee that the visa will be issued.

Note: After completion of the pre-screen you must send/bring your original visa file documents including Visa Center Order Form to one of the offices of Visa Center.

I have read and agreed to the Terms of Use listed above as well as service fees and Visa Center General Terms of Use located at <a href="http://www.visacenter.us/corporate/termsofuse.html">http://www.visacenter.us/corporate/termsofuse.html</a>

### 5. Payment Method:

Card Number:	Expiry Date:	
Name on Card:	Cardholder Signature	
Card Billing Zip Code	·	

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**DATE:**