

Fully complete this form and submit with your application. Processing will be held if items are missing or incomplete.

**Section 1: CONTACT INFORMATION**

NAME  TELEPHONE   
E-MAIL  E-mail address will be used to provide vital passport tracking information as well as periodic travel updates & payment invoice

**Section 2: TYPE OF VISA TO BE PROCESSED (complete multiple lines if applying for more than one visa)**

|        |   |         |                      |  |
|--------|---|---------|----------------------|--|
| VISA 1 | <input type="text"/><br><small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small> | COST \$ | <input type="text"/> | +<br>+<br>+<br>=<br><b>TOTAL VISA COST</b> \$ <input type="text"/> <b>BOX A</b><br><small>SUM UP ABOVE BOXES</small> |
| VISA 2 | <input type="text"/><br><small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small> | COST \$ | <input type="text"/> |  |
| VISA 3 | <input type="text"/><br><small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small> | COST \$ | <input type="text"/> |  |
| VISA 4 | <input type="text"/><br><small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) &amp; TYPE (single, double, or multiple) OF VISA</small> | COST \$ | <input type="text"/> |  |

**Section 3: OPTIONS FOR RETURNING YOUR PASSPORT TO YOU - PLEASE MAKE ONE SELECTION**

Pick-up at the office - \$0     
 FedEx Overnight US - \$30     
 FedEx Overnight CAN - \$50     
 **TOTAL RETURN COST** \$  **BOX B**  
Add \$20 for Sat delivery. Some rural locations cost more

Pre-paid - \$0     
 International - \$110+  
Return Address: (IF PAYING FOR RETURN)      Some rural locations cost more

Name   
 Address   
 City  Post Code

Third Party Pickup: Provide Name

Absolute latest date by which you must have your document returned to you

**Section 4: PAYMENT FOR YOUR VISA APPLICATIONS - PLEASE SELECT YOUR PREFERRED METHOD**

Visa      MasterCard      AMEX  
 In-office Cash      Wire Transfer      PayPal

PAYMENT NOTES: Wire transfers are available from abroad. Such may be carried out through Money Gram, Western Union or SWIFT Bank Transfer in CANADIAN FUNDS. Add a service fee of \$20 for Wire Transfer Service.

Card Number  Expiry  CVC  **SUBTOTAL (ADD BOX A&B)** \$  ←  
 Card Billing Address   
 City  Post Code   
**TOTAL SERVICE CHARGE TO BE APPLIED TO MY CREDIT CARD OR OTHER PAYMENT METHOD** \$  ↓

By using the services of Visa Center, I authorize to handle my personal information and my passport/other documents and particulars / to a foreign diplomatic mission in Canada & US for the purpose of acquiring a visa or other consular document. By signing this document, I accept in whole the following terms, conditions and limitations: Visa Center can not and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. Visa Centre does not bear liability for the safety or security of your passport/document once the passport has entered the diplomatic grounds or passed into the control of a courier for return delivery. Visa Center is not liable for any stolen or lost passport, and has no liability for late delivery of passports and visas, and Visa Center does not bear any financial, legal or other obligations whatsoever for client ticket or other purchases, down payments, bookings or any kind of travel or other arrangements that were done prior to the issuance of visa or what may be affected by processing times or denial of visa. Visa Center does not bear any financial (or otherwise) responsibility from issues arising from errors and improper issuance of visas by the consulates; for losses resulting from, and does not compensate for travel expenses arising from any of the above. Visa Center will charge \$50.00 per passport for cancelled visa applications after the documents have been received for processing. I understand and fully accept the above mentioned. **BY SIGNING BELOW YOU AGREE ABOVE CONDITIONS & CHARGES PROCESSED TO YOUR CARD IF PAYMENT IS BY CREDIT CARD. UNSIGNED FORMS WILL NOT BE PROCESSED.**

Signature  Current Date